



DEPARTMENT OF THE ARMY
U.S. ARMY CONTRACTING AGENCY SOUTHERN REGION HEADQUARTERS
1301 ANDERSON WAY SW.
BUILDING 130
FORT MCPHERSON GEORGIA 30330-1096

REPLY TO
ATTENTION OF
SFCA-SR-SB

14 February 2003

MEMORANDUM FOR Army Contracting Agency, Southern Region Installations

SUBJECT: Southern Region Implementation Memorandum (SRIM) 03-14, FAR 52.219-9(j),
Submission of Subcontracting Reports

1. This memorandum provides information concerning the distribution of Subcontracting Report for Individual Contracts (SF 294) and Summary Subcontracting Report (SF 295).
2. Contractors shall be instructed to send the original of each SF 295 to: HQDA, ATTN: SADB, 106 Army Pentagon, Washington, DC 20310-0106. In addition, contractors shall be instructed to send a copy of each SF 295 and the original of each SF 294 to the contracting officer.
3. The contracting officer shall send one copy of each SF 294 and SF 295 to this headquarters, ATTN: SFCA-SR-SB, within 10 working days of the due date of the report.
4. For additional information, contact the ACA-SR SADB at DSN 367-2790 or Commercial (404) 464-2790.

CHARLES J. GUTA
Colonel, AC
Director

Army Contracting Agency – Southern Region
Principal Assistant Responsible for Contracting